



FINAL
Administrative Conference
May 14, 2018

CONFIDENTIAL

To: All Justices
From: Robin Jean Davis, Justice *RJD*
Date: May 15, 2018

On May 14, 2018, five members of the Court met to discuss several confidential matters at the conclusion of the regularly scheduled Administrative Conference.

1. Invoice from K&L Gates

The Court reviewed the K&L Gates Invoice. Prior to submission to the Auditor and payment, the description of services section of the invoice must be redacted. Vote 5-0

2. Request of Judge Chris Wilkes concerning Business Court

The Court voted to defer any consideration of Judge Wilkes' email request until all matters at the JIC are concluded. Vote 5-0

3. Caroline Stoker to field-employee status

The Court voted to permit Caroline Stoker to return to field employee status. The HR Director shall be involved in the drafting of standards for working in the field, including but not limited to such documentation as time sheets. Vote 5-0

4. Replacement of Workers' Compensation Clerk

The Court voted to defer the hiring of a Workers' Compensation Clerk to replace Jane Ann Pancake pending a review and assessment of the case load. Vote 5-0

5. Judicial Investigation Commission full time Investigator

The Court voted to approve Teresa Tarr's request to hire a full time investigator. Vote 5-0

6. Outreach/Civic Education Programs

The Court voted to transfer the outreach/civic education programs from Education and Access to Justice Director Sara Thompson to Public Information Outreach (Jennifer Bundy). Vote 5-0

7. Reorganization Chart

The Court voted to approve the May 10, 2018 Reorganization Chart as submitted by Chief Justice Workman. Vote 4-1 (Loughry). Justice Loughry voted to retain the first organizational chart for a period of time to determine its success or failure.

8. Raises

The Court is continuing to review raises within the Court Family. Vote 3-2 (Loughry and Walker). Justices Loughry and Walker would vote for no raises until the salary study has been completed by the National Center for State Courts.

9. IT Director

The Court voted to promote Pat Moats to the title of IT Director. Vote 5-0. The Court further voted to increase Pat Moat's salary to the sum of \$100,000.00. Vote 3-2 (Loughry and Walker). Justice Loughry and Walker would vote for no raises until the salary study has been completed by the National Center for State Courts.